**CONTRA COSTA COLLEGE**

**Student Success Committee Meeting Minutes**

Thursday, July 9, 2:30-4pm

Location: Zoom: <https://4cd.zoom.us/j/98911161970?pwd=TGR2V0NQRklBR3Y2ZEJWRm9KTU5uZz09>

Meeting ID: 989 1116 1970 - PASSWORD: 069450

Attendees: Rodolfo Santos, Jennifer Aguilar, Michael Zephyr, Nikki Ferguson, Kate Weinstein, Albert Duenas, Larry Womack, Joel Nickelson-Shanks, Maritez Apigo, Brianne Ayala, Meghan Cadmus, Lindsay Arentz, Nooshi Borhan, Vanessa Mercado, Shelley Ruby, Rene Sporer, Mayra Padilla, and Jennifer Reynoso

1. Welcome by Co-Chairs (Jennifer Aguilar, Rod Santos)
	1. Reminder to use RAISE HAND (Click on Participants, “Raise Hand” blue button)
2. Approval of Minutes (Thursday May 4, 2020)
* Item number 5 sub – Caravan for Racial Justice event was the funeral event for George Floyd
* NOTED – Approved Minutes
1. Public Comment – none from constituents
2. International Students (Lindsay Arentz)
	1. Introduced Lindsay Arentz who is the program coordinator for international students
	2. ICE made an announcement that all F1 international students will have to leave this fall if not taking in person courses
		1. There has been aggressive support for those students
		2. Chancellors have met, there was a district meeting and will have some ideas in place early next week
			1. Discussing model and discussing what can we do to make the changes
	3. Nooshi asked regarding whether students have been contacted and Lindsay assured that students have been contacted and currently meeting with students to answer all their questions
		1. Sending a list of International Students in ESL to send an email to those students regarding the issue
	4. Mayra: Question about chancellors meeting and what steps are to be taken
		1. Answer: perhaps faculty is willing to teach 1 unit courses
	5. Megan: Are Hybrid classes enough to fulfill ruling?
		1. Answer: still developing
	6. Kate: Question regarding courses and units
		1. Answer: 1 hybrid course
	7. Nooshi: Question will we be able to set up course on time?
		1. Answer: Speak to Rod
		2. Still unclear of steps to get there and will need more clarity
	8. By next Wednesday should have more information
	9. \*\*\*Action item when decision is made discuss with Rod to see next steps
	10. If you have any questions or comments about immigration go ahead and reach out to Rod Santos for those

For overall international student information at CCC, you can use this site:

<https://www.contracosta.edu/admissions/apply-now/international-students/>

In terms of the latest with the reversal from ICE, you can refer to this article:

<https://www.latimes.com/world-nation/story/2020-07-14/trump-administration-rescinds-rule-on-foreign-students>

1. COVID-19
	1. Chancellor Hoff has sent emails – when it comes to dates on phase 2, they are not absolute and are just projected dates and subject to change depending on cases
		1. May be looking at a further delayed opening – preparations are active
	2. Surges have increased and are getting worse
	3. West County is most affected right now – San Pablo, Richmond are highly affected
	4. Fall schedule and hybrid classes
		1. Student services and plans for return to work
			1. Will continue to discuss about which classes are going to be opening up
		2. Comments or questions:
			1. Michael Zephyr –concerned about opening up and not being able to enforce social distancing and masks
			2. Bruce in Building and Grounds is who should be contacted if plexi glass is going to be needed
			3. Nooshi Borhan—college has access to tents; maybe there is a way we can create spaces for students to access resources like WiFi – can we strengthen access?
			4. Action item: contact District IT, and Kelly Schelin – if we can strengthen WiFi
			5. Brianne Ayala– Child Center will be opening up and will have many changes
				1. To request Plexi Glass for Childcare Center – opening up August 3rd
			6. Michael Zephyr – For up to date info contact James Eyestone
	5. Academic resources for students
		1. Spring 2020 Survey of ESL Students (Nooshi Borhan)
			1. Want to ensure effective intervention and surveyed students on their transition and what worked and how we can facilitate the process for next semester
			2. Want to re-envision how to enhance Digital Tools for students
			3. Next step: restructuring ESL-810N – Skills support for ESL Students
		2. Use of Canvas and discussion boards
		3. Promoting student interaction outside the classroom
		4. Online learning tools? (Maritez Apigo)
		5. What information is needed before taking an online class in order for students to be successful?
			1. David- for students who do not know what teacher to take
				1. Rate My Professor
			2. Michael Zephyr- one of the challenges for students is when there is a waiting list and now being online students have no idea
				1. It would be ideal to share the process so that everyone know what to expect
				2. Albert- contacting the professor ahead of time to find out how the course will work and checking email and making sure notifications are on and updating you regularly
				3. David- Sharing canvas a few days early before the course begins in order to be able to see it – if professors utilize canvas and alerting students ahead of time it would be helpful
				4. Lindsay – having a central calendar set up
				5. Maritez shared Quest for Online Success

Module 1: Overview of Online Learning

Module 2: Getting Tech Ready

Module 3: Skills for becoming effective online learner

Will being to offer student success workshops via Zoom for students that is basically the same information on Quest but will be tailored to a live method

Brianne is wondering if there is a way to integrate quest modules into every course – for now students can be given the link and have students go through certification

Michael – very impressed with getting students prepared – issues with tech and possibly having access to those links

Getting faculty access to these canvas shells – there is a canvas shell being created for resources for teaching and tech tools

* 1. Additional student resources
		1. Mental health resources
		2. Ongoing and regular communication to students (i.e. use of social media, email, etc.)
		3. www.contracosta.edu/help
	2. Public Comment
	3. Next time (August meeting): distribution of final phone banking data report, California Community College trends & research from Dr. Vanessa Mercado
1. Racial Justice at CCC
	1. Caravan for Racial Justice Debrief
		1. Discussion about the event
		2. National narratives and effects on students
	2. Suggestions for other events and spaces?
	3. Racial Justice Task Force update (Rod/Mayra)
	4. What are we going to do and what’s next? – one of the things that is important is that one day in action is one moment in time
		1. There are a few things that this committee should consider – there are a lot of efforts in equity
			1. Spending time to study session and make recommendations to areas that are written about in the reports to improve efforts
			2. Strategic planning to Guided Pathways – figure out what are the four things that are going to be focused on
			3. Work around Racial Justice Task Force – there hasn’t been work but haven’t been able to manage a through line through the year
			4. Need more clarity on how funds are spent – as a committee to think about how equity dollars are spent and how we can redistribute the resources more effectively
				1. This committee has several sub committees; would be ideal to have racial justice work.

Professional Development Sub Committee

ALO-SLO Sub Committee

Basic Skills Sub Committee

Racial Justice Sub Committee

* + - * 1. Action Item: Mayra will meet with Co-Chairs to discuss sub committee structure. More discussion and sub committee meetings to occur in the fall semester.
	1. Public Comment – Action ITEM: Extend next meeting in August from 2-4pm
1. Guided Pathways Update (Evan Decker/Demetria Lawrence)
	1. Student engagement opportunities for 2020-2021
		1. In terms of this committee GP statewide initiative is designed to refocus our campus on a student lenses
		2. Action item: Set up meeting between Mayra Padilla, Jennifer Aguilar and Rod Santos, Brianne Ayala, Meghan Cadmus
2. Parking Lot – if time allows…
	1. SEAP Budget
	2. Student Services Center
	3. Student housing
	4. Childcare
	5. Mental Health Referrals
3. Next Meeting: Scheduled for August 6, 2020 or August 9th, 2020
4. Adjournment @ 4:02pm